

Foundation Module

Core List – Required Attendance

- ❖ Presbyters with an active preaching or pastoral ministry
- ❖ Deacons with an active preaching or pastoral ministry
- ❖ Pre-ordination students and probationers
- ❖ Lay employees and volunteer workers with pastoral responsibility
- ❖ Pastoral visitors
- ❖ Anyone working with children in the name of the church
- ❖ Anyone working in activities targeted at adults who are vulnerable (eg luncheon club for the housebound)
- ❖ Church stewards
- ❖ Circuit stewards
- ❖ Local preachers
Local Preachers should enrol and complete the Foundation Module at the earliest opportunity after receiving a Note to Preach. Both Foundation and Advanced modules must be completed by the end of the second year of training and before their second interview on trial, whichever occurs first.
- ❖ Worship leaders
Worship Leaders should enrol and complete the Foundation Module at the earliest opportunity after commencing training. Both Foundation and Advanced modules must be complete by the end of the second year of training and before their appointment by the Church Council, whichever occurs first.
- ❖ Those training for local preaching or worship leading
- ❖ Church and circuit safeguarding representatives
- ❖ Choir/music group/drama leaders – where there are children or vulnerable adults in the group.
- ❖ District staff especially policy committee members, complaints and discipline, mediators
- ❖ Core teaching staff at Methodist Church Training Institutions
- ❖ Connexional staff with direct safeguarding links e.g. children and youth workers
- ❖ Monitoring and Support group members (for safeguarding contracts/Covenant of Care Agreements)
- ❖ Young Leaders (ages 16-18)
- ❖ Members of the Safeguarding Committee

Warmly invited but not mandatory

- ❖ Evangelism/mission enablers
- ❖ Leaders of other groups or organisations that regularly hire or use Methodist premises for work with children and vulnerable adults but do not have access to safeguarding training elsewhere and do not have their own safeguarding policy
- ❖ Remaining Choir/music group/drama leaders
- ❖ Any other group leaders within the church, who may have adults who are vulnerable within their group.
- ❖ Property stewards and other keyholders
- ❖ Caretakers
- ❖ Church/circuit meeting secretaries
- ❖ Church/circuit/district administrators
- ❖ Remaining District and connexional staff
- ❖ Remaining teaching staff at Methodist Church Training Institutions

Advanced Module

The Advanced Module should be undertaken by all those who carry out the following roles in the Methodist Church. They are someone to whom others may go for advice, guidance and leadership about a safeguarding matter. By virtue of their position in the Methodist Church they are seen as someone who will be a role model for others in relation to ministry, behaviour, attitudes and responses to safeguarding matters.

Core List – Required Attendance

- ❖ Safeguarding Officer – District
- ❖ Safeguarding Officer – Circuit
- ❖ Safeguarding Officer - Church
- ❖ Members of the District Safeguarding Group
- ❖ Members of the District Policy Committee
- ❖ All presbyters or deacons with an active preaching or pastoral ministry (including supernumerary ministers)
ie. All ministers who have not signed a DBS Exemption Form
- ❖ Those who are in paid employment or a voluntary role which includes leadership within the Methodist Church, involving direct work with children, young people or vulnerable adults
This relates to for example, the Sunday School Superintendent but not all the Sunday School Teachers; the Pastoral Secretary but not all Pastoral Visitors; the overall Youth Club Leader but not all the other leaders.
- ❖ Lay persons who are appointed to exercise pastoral leadership within a local church
- ❖ Local preachers
Local Preachers should enrol and complete the Advanced Module at the earliest opportunity after receiving a Note to Preach and completing the Foundation Module. Both modules must be completed by the end of the second year of training and before their second interview on trial, whichever occurs first.
- ❖ Worship leaders
Worship Leaders should enrol and complete the Advanced Module at the earliest opportunity after commencing training and completing the Foundation Module. Both modules must be complete by the end of the second year of training and before their appointment by the Church Council, whichever occurs first.
- ❖ Those who deliver the Foundation Module
- ❖ Members of the Connexional Complaint Panels, Discipline Committees, Pastoral and Appeals Committees
- ❖ Those in recognised roles involving pioneering, fresh expressions or evangelism
- ❖ Mentors for the Youth Participation Scheme
- ❖ Members of the Safeguarding Committee

Renewing Training

The 2016 Conference decided that the frequency of undertaking Creating Safer Space training should change from five to four years from September 2017, in order to make sure that training content can keep pace with changes in legislation and safeguarding practices.

The requirement to renew training every four years will only apply to the highest level of safeguarding training undertaken by any individual. If the highest level of training is Advanced Module then a repeat of that module will be necessary after four years. If it is Foundation Module then a repeat of the module will be required every four years.

Recognition of Church of England Training

The Methodist Church recognises the Church of England Foundation Module (previously called C1) as equivalent and qualifying training to the Foundation Module. Therefore, those who have undertaken that Church of England course will have satisfied attendance requirements listed above for the Foundation Module in the Methodist Church.