## Job Description – Circuit Youth Worker

**JOB DESCRIPTION**

**Job Title:** Circuit Youth Worker

**Location:** *Kirkby Stephen, Appleby & Tebay Methodist Circuit*

**Responsible to:** The Lay Employee will be employed by the Kirkby Stephen, Appleby & Tebay Methodist Circuit meeting and will be under the supervision of Rev Andrew Sterling

**Responsible for:** N/A

*The KSAT Circuit is situated in Cumbria in a deeply rural area between the Yorkshire Dales and the Lake District. The greater part lying in the beautiful valley of the River Eden, and the remainder in the Upper Lune Valley. We have 14 chapels which are not only open for worship on Sundays, but also provide a wide range of activities throughout the week for people of all ages and interests.*

**Purpose and Objectives:**To be responsible for the pastoral care and development of the children and youth work programmes for the age range 11-18 years within the church in consultation with church stewards, circuit leadership team and Heart of Westmorland Mission Community

To embrace principles and practices of participation in all strategic development of work with children and young people and their faith development

To enable children and young people to be fully participating members of the Church and community.

**Main Responsibilities:**

* To oversee and develop work with children and young people in a consultative process within the churches and local communities.
* To help young people to explore the Christian faith in a creative and dynamic way and to enable:
* Spiritual understanding and growth
* Intergenerational engagement
* Participation in church life.
* To consult with children and young people and in partnership identify their needs and provide a range of social and spiritual education and some intergenerational activities.
* To network with local voluntary and statutory children and youth providers to build working partnerships which respond to children and young people’s needs.
* To recruit, motivate and train volunteer youth workers following Safer Recruitment practice.
* To develop involvement in local schools and an on-going strategy and development of schools’ programmes.
* To manage and administer an agreed budget to enable the ministry with children and young people to develop.
* To appraise and review initiatives set up and activities undertaken, changing where necessary the action and focus of work after consultation with, and agreement from, the management group.
* To undertake any other related duties, identified by the line manager as are within your capabilities and level of responsibility, in order to meet the needs of the work with children and young people .

**Terms and conditions:**

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| Terms of appointment: | Fixed Term until 2026 |
| Remuneration: | The salary will be £10,600 per annum. |
| Hours of work | Normal working pattern: 17 hours per week. Days and times to be negotiated with employee. |
| Expenses | Expenses will be reimbursed, including standard travel expenses. Expenses will need to be agreed with the line manager. |
| Holiday entitlement | 14 days statutory annual leave entitlement per year (excluding bank holiday). |
| Criminal record clearance | Appointment will be subject to a satisfactory enhanced DBS certificate and satisfactory safer recruitment. |
| References | Appointment will be subject to satisfactory references |
| Probationary period | Appointment will be subject to the satisfactory completion of a three-month probationary period. |

**Management**The Lay Employee will have a line manager whose responsibilities will be to:

* Become familiar with the work of the Lay Employee.
* Work with the Lay Employee to encourage the church to respond to new challenges and opportunities in mission with children and young people.
* Determine priorities for the work with children and young people.
* Prepare a personal development plan with the lay employee.
* Ensure good communications between all the ‘stakeholders’ (groups and networks) involved.
* Bi-annual meeting with the youth coordinating team.
* Monitor and evaluate progress with the Lay Employee on a regular basis (meetings will take place monthly during the probationary period and quarterly thereafter).
* Act as a “sounding board” to the Lay Employee.

***Last Date Modified***: 31st August 2023